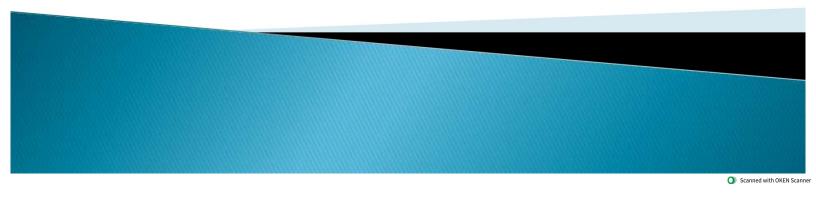
# E-Service Book Correction Module

**Office Admin Work** 



#### Fix L1 and L2 Officer From office Admin



#### Select L1 Officer and L2 Officer





### E-Service Book **Correction Module**

**Employee Work** 

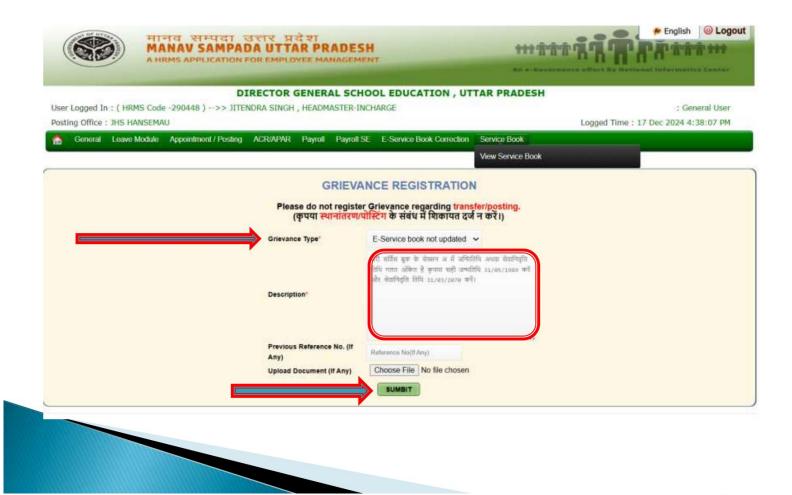


#### Register E-Service Book Correction

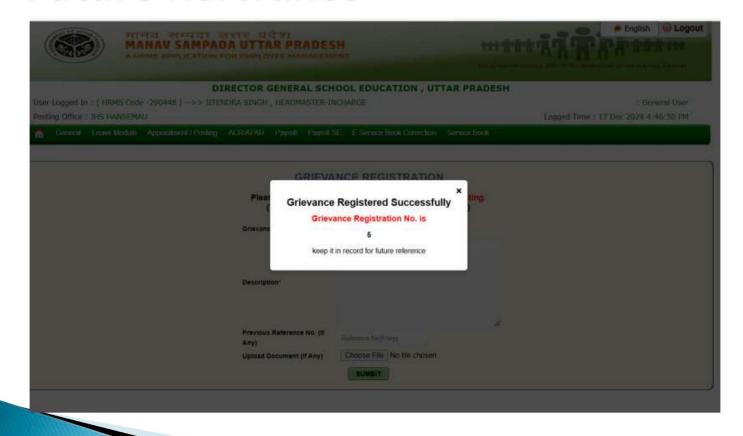




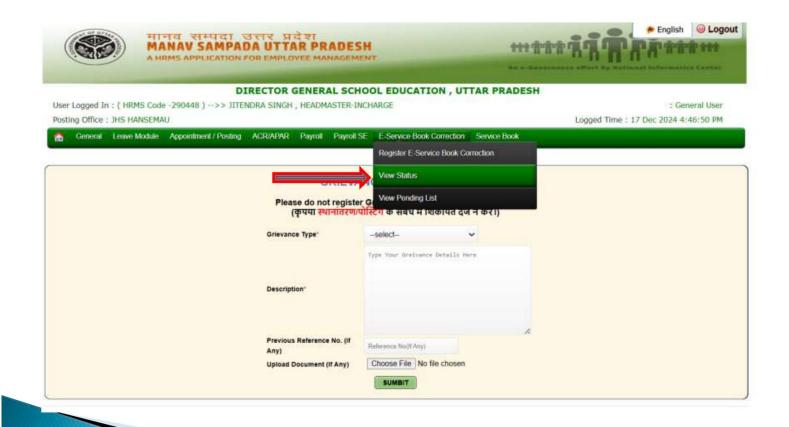
### Fill Proper Detail of Correction in Description Box and upload supporting Document and Submit



### Note Down Your Grievance No. For Future Referance



#### View Your Grievance Status



### View Grievance Status By No. and Month/Year











BEO CHINHAT

LOKPAL PAL

Dec 17 2024 4:48PM

Showing 1 to 2 of 2 entries

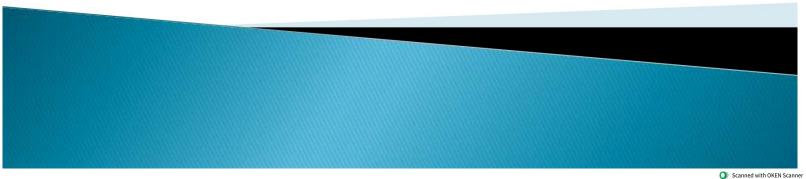
E-Service book not updated

Pending

Previous 1 Next Last

### E-Service Book **Correction Module**

**BEO Office Role** 



#### View Pending List



### You Can View Transaction History and Upload Documents

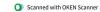




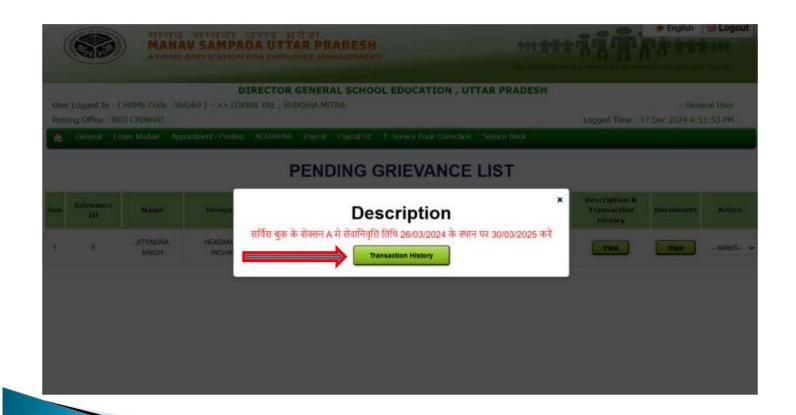
#### 🐔 Ceneral Leave Module Appointment / Posting ACR/APAR Payroll Payroll SE E-Service Book Correction Service Book

Sno	Grievance ID	Name	Designation	District	Office	Upload Date	Grievance Type	Remark	Description & Transaction History	Documents	Action
1	5	JITENDRA SINGH	HEADMASTER- INCHARGE	LUCKNOW	JHS HANSEMAU	Dec 17 2024 4:48PM	E-Service book not updated		View	View	-select- 🗸

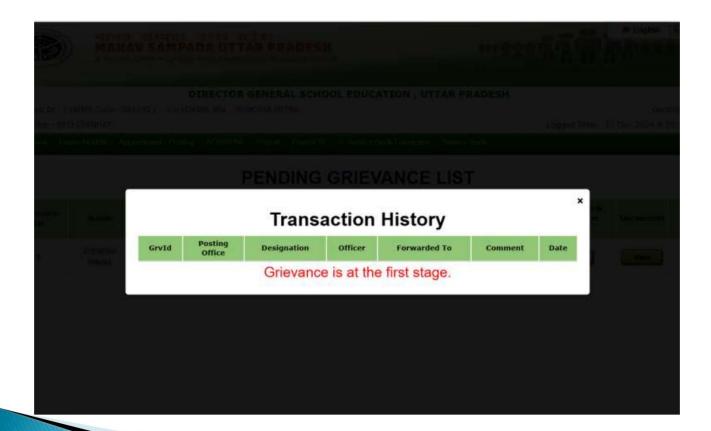
PENDING GRIEVANCE LIST



#### Click on Transaction History

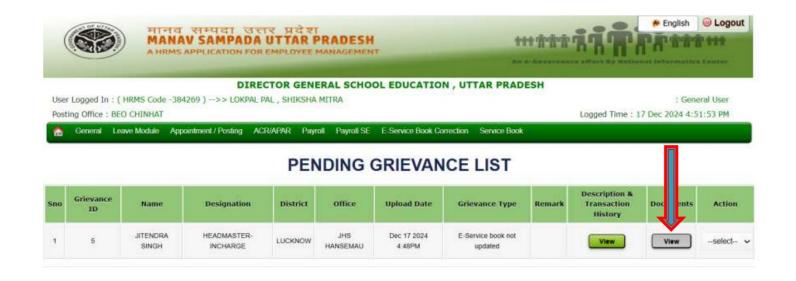


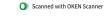
#### First Stage



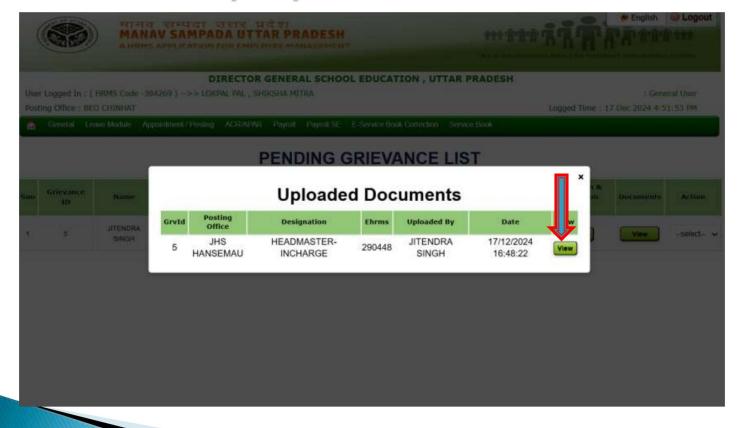


#### View Uploaded Document



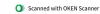


## Click on View Button document will be Displayed

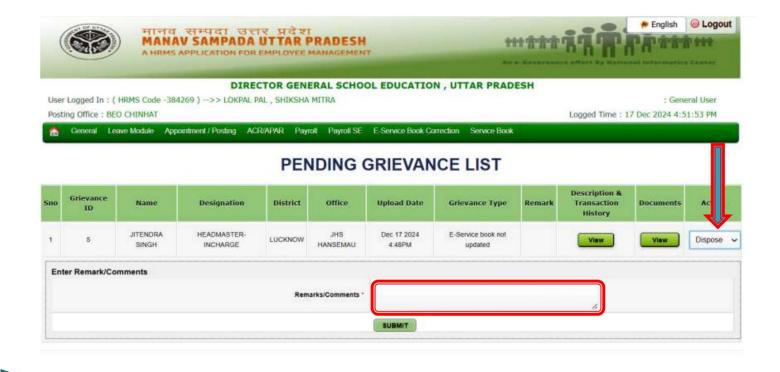


#### Take Action

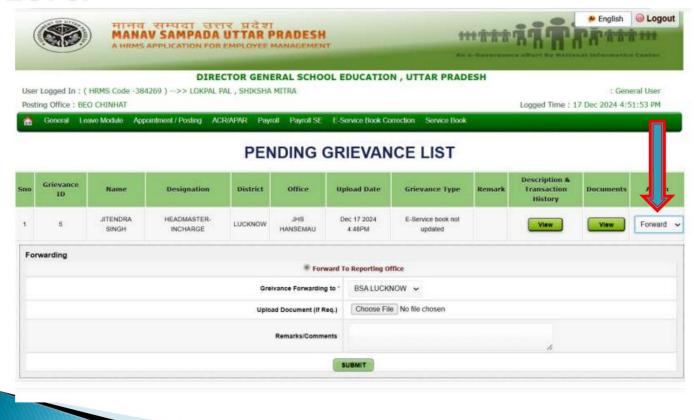




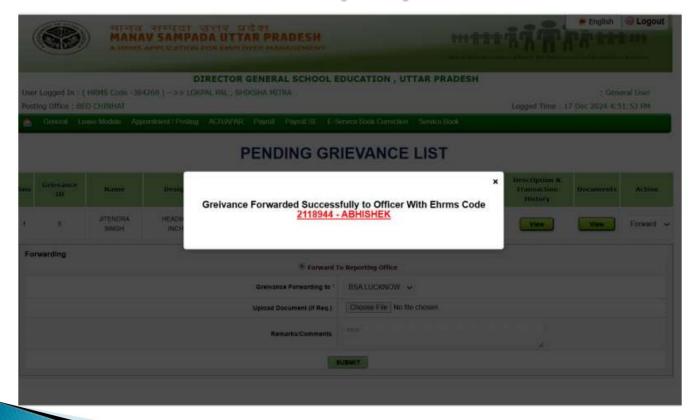
## Disposed if correction Done from BEO Level Remark Compulsory



# Forward Next Level with Comment if Correction option is not Available in BEO Level

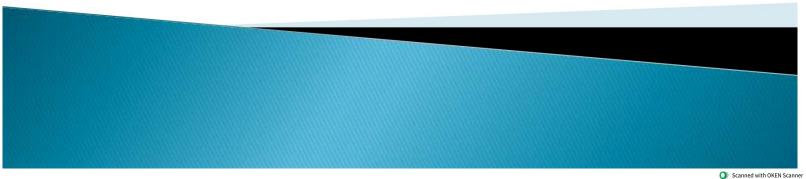


## Forwarded to BSA Office Concern Officer Name Display

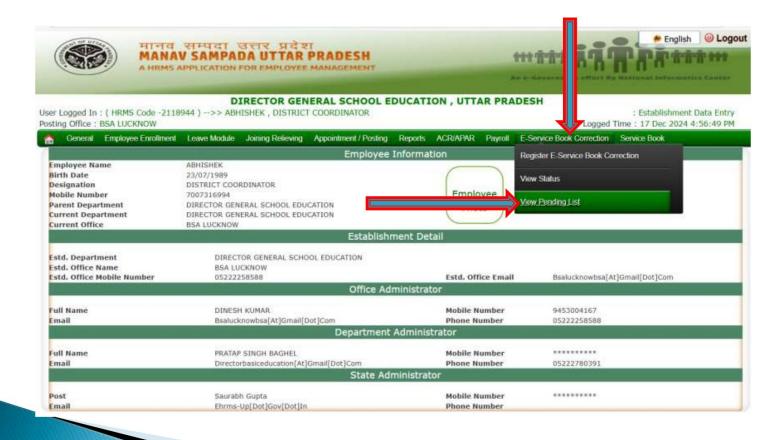


### E-Service Book **Correction Module**

**BSA Office Role** 

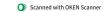


#### Click on Pending List

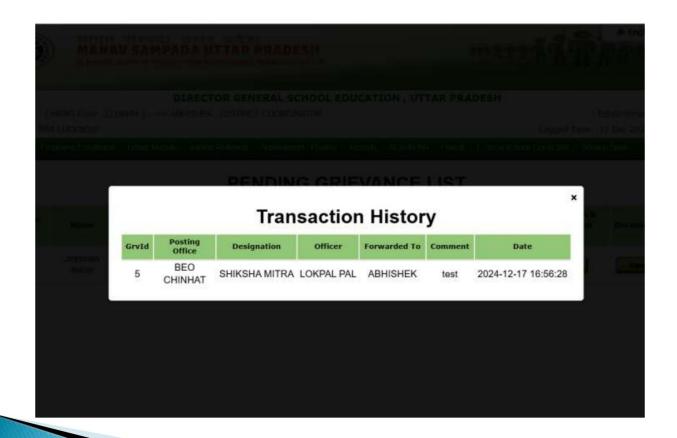


## View Description and Transaction History and uploaded Document





#### **Transaction History**





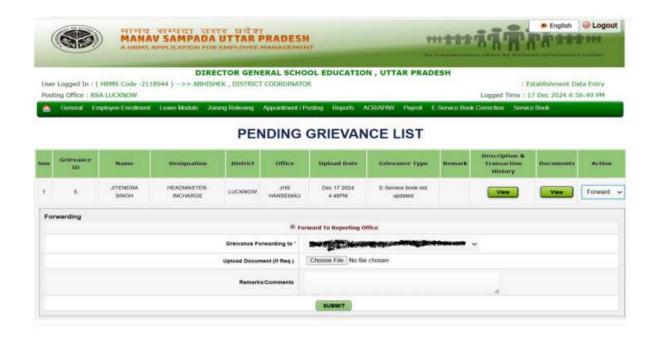
#### Take Action



### If any Supporting Document not attached or any other issue Revert to Previous Office



### If Forward With Recommendation Application Automatic Forward to State Level



#### Thank You

